

# HIP ORDER FORM



**HIP-PROFESSIONALS**  
**SUITE 212 BOUNDARY HOUSE**  
**BOSTON ROAD**  
**HANWELL**  
**LONDON**  
**W7 2QE**  
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**HIP**rofessionals

*We will not disclose your data to third parties for marketing purposes.*  
**PLEASE DELETE AS NECESSARY**

Is property a new build? (LESS THAN 5 YEARS)	Yes/No
IF SO, CAN YOU PROVIDE A NEW HOMES WARRANTY	Yes to follow / No/Attached

## Property address information

Post code	
Address	

## Seller details

Who owns the property? <i>Please give full names</i>	Forenames	Surname
Owner 1		
Owner 2		
Owner 3		
Owner 4		

Which of the above is the primary contact? (*e.g. the person to be contacted by the inspector*)

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## Contact points for primary contact

Email	
<i>Phone numbers may be mobiles or landlines but at least one day time number is essential.</i>	
Phone – day time	
Evening	
<i>Please fill in if different from seller(s)</i>	
Surname of current occupier(s)	

Seller'(s) address for correspondence

Same address as above? Yes / No

If No please enter address for correspondence

Post code

Address

No of bedrooms

Is there a water meter at the property? YES/NO

Searches and information for the sale statement (Please delete as necessary)

Property type

House  
Flat: purpose built block  
Flat: converted house  
Flat: conversion of commercial premises

Who is selling the property?

The owner(s)  
The executors or administrators of a deceased person  
The authorised representatives of a living person (e.g. under a power of attorney)  
Someone selling in some other capacity

Will the property be empty upon completion of the sale

Yes / No

Basis of ownership of the property

Freehold  
Leasehold - Please provide details of Management Company

**NB: ORDER CANNOT BE CANCELLED ONCE ORDERED AND PAID FOR AS THIRD PARTY COSTS ARE IMMEDIATELY INCURRED**

Date  
Signed  
PRINT NAME